



TONBRIDGE & MALLING BOROUGH COUNCIL

EXECUTIVE SERVICES

Chief Executive

Julie Beilby BSc (Hons) MBA

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NB - This agenda contains proposals, recommendations and options. These do not represent Council policy or decisions until they have received proper consideration through the full decision making process.

Contact: Committee Services
committee.services@tmbc.gov.uk

24 March 2017

To: MEMBERS OF THE AUDIT COMMITTEE
(Copies to all Members of the Council)

Dear Sir/Madam

Your attendance is requested at a meeting of the Audit Committee to be held in the Civic Suite, Gibson Building, Kings Hill, West Malling on Monday, 3rd April, 2017 commencing at 7.30 pm

Yours faithfully

JULIE BEILBY

Chief Executive

A G E N D A

PART 1 - PUBLIC

- | | | |
|----|--------------------------|-------|
| 1. | Apologies for absence | 5 - 6 |
| 2. | Declarations of interest | 7 - 8 |

3. Minutes 9 - 14

To confirm as a correct record the Minutes of the meeting of Audit Committee held on 23 January 2017

Matters for Recommendation to Council

4. Audit Committee Annual Report 15 - 22
5. Local Code of Corporate Governance 23 - 24

Report to follow

Decisions to be taken under Delegated Powers

6. Treasury Management Update 25 - 36
7. Internal Audit and Fraud Plan 2017/18 37 - 42
8. Members Assurance on Compliance with International Standards on Auditing 43 - 48

Matters submitted for Information

9. Management Team Assurance on Compliance with International Standards on Auditing 49 - 54
10. Internal Audit and Counter Fraud Update 55 - 92
11. Grant Thornton Certification Work 2015/16 93 - 108
12. Grant Thornton Progress Report and Update and Audit Plan 2016/17 109 - 148
13. Urgent Items 149 - 150

Any other items which the Chairman decides are urgent due to special circumstances and of which notice has been given to the Chief Executive.

Matters for consideration in Private

14. Exclusion of Press and Public 151 - 152

The Chairman to move that the press and public be excluded from the remainder of the meeting during consideration of any items the publication of which would disclose exempt information.

PART 2 - PRIVATE

Matters submitted for Information

- | | | |
|-----|---|-----------|
| 15. | Insurance Claims History: April 2016 - March 2017 | 153 - 158 |
| | LGA 1972 Sch 12A Paragraph 3 – Financial or business affairs of any particular person | |
| 16. | Urgent Items | 159 - 160 |
- Any other items which the Chairman decides are urgent due to special circumstances and of which notice has been given to the Chief Executive.

MEMBERSHIP

Cllr V M C Branson (Chairman)
Cllr M C Base (Vice-Chairman)

Cllr T Bishop
Cllr T Edmondston-Low
Cllr B T M Elks
Cllr S R J Jessel

Cllr Mrs F A Kemp
Cllr S C Perry
Cllr B W Walker